

Have you set up tQuest at your practice yet? If not you will not be able to order tests or receive electronic results.



To help you prepare for on line set up of tQuest we have listed below the information you will be asked to provide when you access the on line registration form at:

<https://tinyurl.com/cslscreening>

An image of the page you will see when you enter the url address is also shown.

You may notice this page is headed 'Required Information for Keystone (Results)'. Please don't be concerned, you are on the right page!

Keystone is the name of the software used by CSL to return results to your practice management system. The information you provide will be used to set up both tQuest order comms and the return of results from CSL.

The details you will need to supply are:

- 1 **Your Practice/ODS code, for example 8HH48, although your code may begin with a letter instead (E, F, G, H, etc.)**
- 2 **GP Practice name**
- 3 **First line of address**
- 4 **Second line of address**
- 5 **Third line of address**
- 6 **Full postcode**
- 7 **Your EDI address (this also known as organisation cipher). If this is not known, please contact your practice management system supplier (EMIS, TPP)**
- 8 **Your DTS ID (for example, 8hh48pm1). If this is not known please contact your practice management system supplier (EMIS, TPP)**
- 9 **Practice system**
- 10 **Name of organisation requesting access**
- 11 **Main practice partner**
- 12 **Email address**
- 13 **Contact number**
- 14 **External HSCN/N3 IP range of practice PC's. If this is not known, please contact your IT support or your CCG Support**
- 15 **Staff name for the person requiring access to tQuest AND their practice system username (This would be their login for your practice management system, for example, EMIS Username, SystemOne Username, etc.).**

If you need assistance completing the online form please email our helpdesk at [helpdesk@tdlpathology.com](mailto:helpdesk@tdlpathology.com) with the subject line 'HPV tQuest setup' or call us on 020 7307 7365.

A screenshot of a web registration form titled "Required Information for Keystone (Results)". The form is set against a dark blue header with the "HEALTH SERVICES LABORATORIES" logo. Below the header, there is a list of required information: Practice code, Practice EDI code, Practice DTS code, and External IP Addresses. The main body of the form is white and contains two input fields: "1. Your Practice/ODS code e.g (8HH48) Yours might begin with E,F,G,H etc \*" and "2. GP Practice Name \*". Each field has a text input box with the placeholder "Enter your answer". A blue "Next" button is located at the bottom of the form, with a small note below it: "Never give out your password. Report abuse".

**You must set up your system as soon as possible to ensure you are ready to order tests and receive results from CSL on 2 December 2019. Please note you cannot order cervical screening tests from CSL before this date.**